



Meeting Minutes
Round Rock High School Theatre Booster Club
Date: December 8, 2025

Call to order at 7:01pm

ATTENDEES: Sydiphys Morgan-Judd, Julia Chapman, Anna Nelson, Kayleen Sokol, Jessica Mitchell, Brent Irwin, Burke Crosby, Tilly Crosby, Brooke Crosby, Jennifer Green, Michelle Cantu, Brett Nelson, Kelly Gumbert, Paige Morgan, Gerry Gallegos, Dipa Kodukula, & Shelley Nelson

Approval of Minutes: Approval of meeting minutes dated November 11, 2025. A motion was made by Paige M. and a second by Jessica M. to approve the minutes as presented. The minutes were unanimously approved.

PRESIDENT REPORT.....Shelley Nelson

- Headshots were done at rehearsal on December 6th. Michelle took pictures with help from Jennifer Green, Kelly Gumbert and Shelley Nelson. We collected parent contact info for cast and crew, helped kids with hair and makeup and gave kids flyers for tribute ads and bio info. Big thanks to those that helped. We are only missing about 5 pictures, Michelle will follow up with those kids if she doesn't hear back from them.
- Booster Holiday Party on December 11th at 6:30pm at the Oaklands Community Center
 - We need to bring paper products from the Booster storage, Jessica will bring napkins as well. Emails with invite and sign up genius went out via email and social media
- Musical Planning-
 - Logo Pack - We are not using designs and images from the logo pack as Irwin would like to design these himself to better fit his image.
 - Playbill - Kelly Condon is putting this together. She will add tribute ads, sponsor recognition and advertising over winter break.
 - Tributes and Sponsor ads are due by December 20th. It will be important that the form get filled out as soon as possible so Kelly can block space in the Playbill. We will need Paypal login info from Paige so that we can connect payment method to the google form.
 - Silent Auction - There are already lots of donations coming in and Jennifer will be adding things to the auction website as things come in. We will need to set up Paypal and pay for upgrades to the auction site to remove ads and allow for more auction items.
 - T-shirts and Posters - Monica will work on getting shirts designed and getting posters and shirts printed in the beginning of January. We will use Irwin's images



to do the promo poster with dates, keepsake posters with cast and crew list, special images for tickets, square and playbill. Shirts will say "PIPPIN" on the front with cast & crew and sponsors listed on the back, possibly add the wand from Irwin's design somewhere on the back.

- Tech Rehearsal will be Saturday January 24th. Irwin will need to confirm time, We aren't sure if we can still do 12pm to 9pm. PAC may require 9am to 5pm. We will send out sign up genius once we know the timeframe. Lunch will be provided by Urban around 1:30pm. They are serving pasta, salad and breadsticks. Dessert will be provided by boosters (Cookies from Perfectly Imperfect for \$2 to \$3 each) and tea from Bush's Chicken. Boosters will also offer snacks and water for rehearsals on Monday and Tuesday of tech week.
- Decorations on Tech Day - Committee made up of Monica, Shelley, Dipa, Kelly G, Kayleen and Paige. We will meet after the break to start making plans for what decorations we will need. We will run images by Irwin to be sure we are staying in line with his vision. Shoutout wall will have small folders with each student's name that notes can be placed into instead of trying to stick them all to the wall.
- Headshots and Bios - an email and a groupme message will go out to kids to remind them to do their bios and for those that didn't get their headshot done they will need to send in a picture. Bios are due January 5th. We will need to look and see if we need velcro dots for Bio wall.
- Box Office and guest/HAYA judge passes - Shelley will handle HAYA ticketing.
- Themed desserts for concessions - Shelley spoke with Tim, the district PAC manager, and he said that it is the PAC manager's decision. Betty Jo is the PAC manager and she has the final say. Last year she said that baked goods would no longer be allowed. Irwin said he can ask again. Betty Jo wanted to be certain the rules for concessions were strictly followed and possibly considered our baker to be an at home baker. She does have a commercial license for home baking. It is likely the final decision on this will be a no. So we can brainstorm a new plan before the show.

TROUPE REPORT.....Anna Nelson

- Holiday party went really well and the kids had a great time. They served Cane's chicken, had karaoke, did a polar plunge and a white elephant gift exchange.
- Thespian state went well and they thought the grouping with team leads went well.
- Upcoming Events:
 - Production showcase on 12/12 at 7pm. I will be in Ford' Theatre and should run about 1 to 1.5 hours. There will also be 4 musical performances
 - Troupe Night will be 12/18, those who requested tickets will be going to Georgetown Theatre to see Spamalot.

DIRECTOR REPORT.....Brent Irwin

- Thespian State



- Anna Nelson made Main Stage, with 2 others making as far as qualifying for Main Stage. 19 students qualified for Nationals.
- Pippin Updates
 - Some of the band dads have offered to make trunks and cabinets needed for the stage illusions.
 - Looking for a way to make 3 foot tall and 4 in deep light up PIPPIN letters. Would like them to be (or at least look) metal. Marquee look with red inside. Jessica is looking into options and Dipa is going to check into rental options.
 - Looking for Dancing Cane magic trick. Either make this with filament or purchase or rent. Possibly reach out to Ester's Follies for help?
- Musical Theatre Revue - This is going to be added to the production showcase and there will be a bigger revue in the spring.

FUNDRAISING.....Jennifer Green and Michelle Cantu

- Updates - Kendra Scott has not gotten us a total yet. Tammy Kaye donated \$245 and P.Terry's was \$347. Nothing yet from Bush's.
- Ideas for Spring include Chipotle, Panda Express, and HTeaO

TREASURER REPORT.....Paige Morgan

- Current balance is \$12,822.39
- Currently have \$21,591.70 in planned expenses and \$15,535.00 in planned income. The projected leftover to carry over would be \$6,574.38. Scholarship amount is currently \$2,825.81 based on operating expenses, per bylaws
- Updates - a copy of financial report and yearly budget have been filed with the minutes and is available upon request by members.

WEBSITE.....Kelly Condon

- Updates - tribute ad and sponsorship info is on the website and will be sure paypal links are added for payment. Show dates are updated.

UPCOMING BUSINESS..... Shelley Nelson

- Scholarship Committee is needed. We will be looking for non- senior parents to be on the scholarship selection committee in the coming months, please let us know if you are interested. Gerry Gallegos and Jessica Mitchell volunteered for the committee.
- Banquet in May date needed. Choir will have their banquet on May 9th. We will need to reserve cafeteria and pay for custodial services.

UPCOMING DATES/ EVENTS:

- Booster Holiday Party Thursday December 11th at 7pm
- Production Showcase Friday December 12th at 7pm in Ford's Theatre
- Next Booster Meeting – January 13th at 7pm in the Theatre Classroom
- Pippin- January 28th-31st at Stony Point PAC



- Mr Hobby will offer a tour of our facility after the musical for parents to see what we have available and what will be part of the demolition with the upcoming bond changes to campus. Watch for the date in the future

Adjourn at 8:31pm