



Meeting Minutes
Round Rock High School Theatre Booster Club
Date: February 10, 2026

Call to order at 7:01pm

ATTENDEES: Lisa Jennings, Brent Irwin, Heather Berggren, Dipa Kodukula, Kelly Gumbert, Tilly Crosby, Burke Crosby, Kayleen Sokol, Jennifer Green, Sydiphus Morgan-Judd, Avery Rogers, Jessica Mitchell, Paige Morgan, Monica Welch, Kelly Condon, Brett Nelson, Michelle Cantu

Approval of Minutes: Approval of meeting minutes dated January 13, 2026. A motion was made by Kelly G and a second by Dipa to approve the minutes as presented. The minutes were unanimously approved.

PRESIDENT REPORT.....Shelley Nelson

- Musical
 - Huge thank you to all the volunteers!! If you helped in any way we want to say thank you so much for all the hard work you put in to ensure the success of the show.
 - T-shirts and Posters - Monica, Michelle, and Mr. Irwin
 - Silent auction - Jennifer, Shelley, Kayleen, Jessica and many others
 - Concessions - Jennifer and Michelle
 - Bios, Headshots, Shout outs - Kelly G, Michelle, Jennifer
 - Backdrops - Paige, Monica and Dipa
 - Advertising - Jennifer
 - Costumes - Kelly G, Kayleen, Jennifer, Michelle, Dipa
 - Playbills - Kelly C
 - Breakdown and Clean up - Many parents and family for getting everything taken down and cleaned up so quickly.
 - Urban for providing the cast and crew dinner
 - Kelly G for providing Pizza to everyone during strike.
 - Reimbursements and thank you gifts
 - Michelle Cantu had multiple gallons of sweet tea spilled in her car while transporting it to the PAC. She has already spent \$89.23 and many hours trying to clean it all out and will also be getting a professional cleaning to pull up carpet and get under seating. We would like to reimburse her up to \$200 for this expense. Motion by Jennifer for reimbursement and second by Heather. Vote is unanimously approved



- Mr Hobby requested a gift card for the 3 theatre teachers at SPSHS as a thank you for all of their work. Motion made by Jessica to gift \$100 gift card and second by Michelle. Vote was unanimously approved.
- We would like to give the owner of the dogs from the show a gift card as a thank you and a gift card as a thank you to Mr Thornhill for all of his help with the magic supplies. Michelle motioned for \$100 gift cards for each of them, second by Dipa. Vote was unanimously approved.
- Gallery photos can be downloaded at <http://cfamily.smugmug.com> password: thespians
- Headshots can be downloaded at <https://michellecantuphography.pixieset.com/pippinheadshots/> password: pippin
- There is a volunteer opportunity at A Cut Above Costume Rental. The owner of the shop needs help to get her storage facility cleaned up and organized after all the costumes get returned. Volunteer hours are available to those that help, please reach out if you would like her information.

DIRECTOR REPORT.....Brent Irwin

- Pippin
 - Costume returns: please watch google classroom for info about returning costumes. Some may be held until after the HAYA nominations have been made on March 8th. If a best production nomination is awarded then we have 5 leotards available to use at the performance (Paige is taking them to try and clean them)
 - Sharpshooters finished their production for the show but Irwin has requested a couple edits before finalizing. Links will be sent once the edits are made and the district has paid them.
 - Ticket sales: 1,430 tickets sold compared to 1,711 last year, with one less night. Saturday sales were 615 out of the 750 available.
- Tartuffe:
 - Irwin's first choice for UIL did not come through but Tartuffe was selected instead.
 - Auditions were held on Feb 5 & 6 and the first read through was done today. Script is very funny. Rehearsals will take place daily after school
 - Costume ideas will be coming soon but think 1960's sitcom, like Dick Van Dyke style.
 - Hobby is looking at furniture and set options and will probably need about \$1000 (budget is \$1,500). Needs are a sturdy table and 4 chairs, a wardrobe style cabinet that an actor can fit inside, black and white geometric rug, sofa and chair, and 1960's decor.
 - Parent preview will be at the Cedar Ridge PAC on Friday, March 6th at 7:30pm. Move in day will be March 4th or 5th.



- Zone performance March 10th at Hutto HS, competition starts at 4:30 and we are asking to go first
- District performance March 12th at Hutto HS time TBD
- Musical Theatre Review will happen toward the end of the year, students are rehearsing but there is no date yet

TROUPE REPORT.....Anna Nelson

- Troupe Night: possibly a game night in the future, nothing planned yet
- Smalls Berggren was the Thespian of the Month
- Academy Night went really well and there were a lot of incoming students asking about theatre
- Upcoming events:
 - HAYA watch party is Sunday March 8th from 4-6:30 at Anna's house. Parents are welcome. (\$100 left in budget for parties) watch for more info on Facebook and via Thespian's Instagram
 - Thespian Meeting - March 5th at 4:30

FUNDRAISING.....Jennifer Green and Michelle Cantu

- Silent Auction brought in \$4,180.93 after fees. Most items have been distributed but there are a few still waiting to be picked up.
- Updates - Bush's money is still outstanding. Kendra Scott event raised \$511.25
- Jennifer has reached out to Chipotle, Panda Express and HTeaO for possible Spirit Nights
- Ideas for Spring include Tropical Smoothie, Yogurt Experience and Amy's Ice Cream. Jennifer will reach out for future Spirit Nights. We would like to do a couple more this year.

TREASURER REPORT.....Paige Morgan

- Current balance is \$19,431.94
- Adjusted available balance after pending debits and deposits will be \$16,720.22
- We should look to add a line item to next years budget for appreciation gifts and budget for a tech meal
- Ideas to increase our operating budget so we can use more money for scholarships: Possibly pay for part of the Sharpshooters expense to take burden off of parents. Use G-suites to manage our board emails and make it easier to transition positions from one year to the next. With that we should consider moving our website to G-sites as this is an easier platform to transition and make edits. If anyone has additional ideas that would be helpful to our organization and might increase our operating budget please email ideas to Paige
- Updates - a copy of financial report and yearly budget have been filed with the minutes and is available upon request by members.
- LAST CALL/REMINDER: If you need reimbursement for any items you have purchased for Booster events so far please be sure to have the receipts ready to turn in by the next meeting. A copy of the reimbursement request form is available upon request



SCHOLARSHIP.....Dipa Kodukula

- We will need a committee of non senior parents to read applications and award winners. Gerry Gallegos, Jessica Mitchell, Heather Berggren, Kristen and Jaime Rogers, Lisa Jennings volunteered. Kayleen is alternate
- Dipa will reach out and set up a Zoom call to discuss next steps. She wants to see a focus on fairness and confidentiality
- Amount for distribution will be \$2,800

WEBSITE.....Kelly Condon

- Updates - Kelly recommends switching away from WordPress for our website. It isn't intuitive to use and there are easier sites available for us to use that would be easier to transition to new board members every couple years.
- We had 40 scans on our digital playbill for Pippin. Still think it is worthwhile to offer paper keepsake Playbills.
- When scholarship applications come out the info will be added to the website
- Paige would like a copy of the reimbursement form added to the website.

UPCOMING BUSINESS..... Shelley Nelson

- Banquet will be May 9th at 4pm - we need a planning committee. Volunteers - Kayleen, Kelly, Dipa, Jennifer, Heather, Paige
- We need to move our next booster meeting because it conflicts with the UIL Zone competition. So our next meeting had moved to Thursday, March 5th at 7pm.
- We will need to start thinking about Board positions for next year. If you are interested in running for a board position please reach out, otherwise be on the lookout soon for an interest form from the nominating committee (committee will be formed at the next meeting)

UPCOMING DATES/ EVENTS:

- Next Booster meeting is March 5th at 7pm (Please note this has changed from the normal meeting time)
- HAYA watch party - March 8th from 4to 6:30 at the Nelson's home
- UIL Preview show at Cedar Ridge on March 6th at 7:30pm
- UIL Zone - March 10th at 4:30 at Hutto HS
- UIL District - March 12th at Hutto HS
- UIL Bi-District March 26th (rehearsal) & 27th Performance at Austin Performing Arts Center
- Heller Awards at Bass Concert Hall - Wed, May 6th at 7pm
- Thespian Banquet - May 9th at 4pm in RRHS Cafeteria
- TBD Musical Theatre Revue
- TBD Production Shows



- Mr Hobby will offer a tour of our facility after the musical for parents to see what we have available and what will be part of the demolition with the upcoming bond changes to campus. Watch for the date in the future

Adjourn at 8:42pm