



Meeting Minutes  
Round Rock High School Theatre Booster Club  
Date: November 12, 2024

**Attendees:** Johanna Whitmore, Paige Heer, Paula Ferrigno, Kristen Wallace, Burke Crosby, Deanna Mateo-Mih, Jennifer Green, Sarina Mih, Reece Clark, Kayleen Sokol, Michelle Cantu, Shelby Crownover, Paige Morgan

**Call to Order:** President Shelley Nelson called the meeting to order at 7:05pm

**Approval of Minutes:** Approval of minutes dated October 8, 2024. A motion was made by Deanna M. and a second by Paige H. to approve the minutes as presented. The minutes were unanimously approved.

**President's Report:** - Shelley Nelson

- Fall Show - There was a lot of tech set up and Reece Clark did a great job making sure everything was ready and working. Ticket sales for the shows each night were high.
- Thespian State Goodie Bags - Bags were put together for the students traveling to the State Competition filled with snacks, some useful items and \$15 spending money for food. They will be distributed on the day they leave for the competition. Extra snacks will be used for the Thespian's holiday party.
- Frankenstein for UIL - The rights for the use of the play need to be paid for in pounds but district will not do foreign currency. Directors are asking boosters to pay and hopefully be reimbursed by district with an invoice in US Dollars. Paige M will look into an international wire transfer from our credit union. The cost is \$736 for the right to use the material for 3 performances.
- Only 1 Thespian sweatshirt left in a 3XL

**Treasurer Report:** - Paige M

- Taxes will be filed next month
- There is not a budget for Troupe Parties and we would like to reimburse kids for food and other items needed for events. Proposed moving \$500 from Thespian State budget to Troupe Party budget. Deanna M made motion and a second by Brett N, motion was unanimously approved.
- In order to be sure we have the money needed for UIL it was proposed that we reallocate the money needed for the Frankenstein rights from the International Thespian Festival to UIL One Act Play budget. Kristen W made a motion and a second was made by Burke C, motion was unanimously approved.



**Troupe Report:** - Reece Clark

- HOCO Parade went well, near the front
- Good attendance for the Halloween Party (20-30 people)
- TOTSKE - over 280 packages were collected and officers sorted and delivered them on November 1st
- Troupe night went well - about 14 people went to see Sweeney Todd at the Georgetown Theater
- Upcoming events:
  - Thespian State November 15-18
  - Thespian meeting December 5
  - Holiday Party, December 8th, 4-7 at Anna Nelson's House with White Elephant gift exchange
  - UIL announcement coming after Thanksgiving

**Director Report:** - Johanna Whitmore

- Frankenstein (UIL)
  - Received author approval and UIL approval
  - 24 cast allowed, 18 people are allowed on stage (great opportunity for blending tech and actor involvement)
  - Rights for the play will include 3 performances: zone (60-75% chances of advancing past this point), district and bi-district (50% chance of advancing for these). There will also be preview for parents
  - If we advance past bi-district to area, region and state we will secure rights for each performance at approximately \$250 for each.
  - Need: fight choreographer. Tobie Minor has taught these skills in the past. He is head of movement and fight choreography at Texas State. Cost will be approximately \$500.

**Fundraising:** - Deanna and Paula

- Previous Spirit Nights at P Terry's, Amy's and Tammy Kay boutique have raised about \$900
- Next Spirit night will likely be in March
- A thank you card will be sent to all of our sponsors, discussed using a picture of Thespians as a card.

**Webpage** - Burke:

- Note of rise in Facebook Spam, lots of fake accounts asking to join group



### **Scholarships** - Paige H

- **DEADLINE** for membership to be considered for scholarship is **December 15th**. Make sure Seniors have a booster membership if they want to apply.
- Applications will come in the spring

### **Other Business:**

- **\*\*Reminder of change of date for the next meeting - moved to December 9th.**  
This will be a big meeting to plan for Something Rotten. \*\*
- **Booster Holiday Party - December 5th from 6-10**
  - Paige H will handle decorations and sending sign up genius for potluck
  - Kelly will send note for save the date, white elephant gift exchange (\$20 wrapped gift)
- **Musical Planning**
  - Headshots for Bios - Michelle Cantu will take headshots for cast and crew on December 7th at the first full run through rehearsal. Michelle will write up instructions for best look in order to communicate to students. She will set up at 2 when rehearsals start and will stay until finished. Students may use headshot from last year or other professional photo. Michelle will have instructions for how to get those to her.
  - Saturday January 18th will be tech rehearsal and decorating. Monica W is in charge of decorations with help from Kelly G, Paige H and Kayleen S. She will reach out to list of volunteers for additional help
  - Bios for lobby - Paige H and Kristen W will collect bios from cast and crew. Sending example to students with instructions. Deadline will be December 31st.
  - Sponsorships & tributes due by December 20th for Playbills.
  - Kelly Condon will handle Playbills. Will meet with Deanna, Paula and Shelley.
  - Silent Auction items will be at performances with bidding done online via QR code. Shawn Utterback will head the online platform. Looking for big ticket items like tickets to Broadway Shows. Silent Auction team is Deanna, Paula, Shawn and Kayleen.
  - Themed dessert to sell at concessions - Shelley will reach out to contact from last year that did the pies.
  - Shelley will handle tech meal and dessert (reaching out to Santiagos)
  - Box office and guest/HAYA judge passes - Shelley
  - Need Logo pack
  - T-Shirts - Monica - More to come
  - Posters - Monica will get them to Kelly for Printing



**Upcoming Dates:**

- Thespian State November 15-18
- Next Booster meeting December 9th at 7pm
- Booster Club Holiday Party Dec 5th
- Production Shows - Ford's Theatre at 7pm
  - A Doll's House Part 2 and Significant Other Dec 11
  - Significant Other and The Woman in Black Dec 12
  - The Woman in Black and A Doll's House Dec 13
- Something Rotten! Show dates Jan 22-25 @ Stony Point PAC

Meeting adjourned at 8:37pm

Minutes prepared by Kayleen Sokol