



Meeting Minutes
Round Rock High School Theatre Booster Club
Date: September 10, 2024

Attendees: Shelley Nelson, Burke Crosby, Paula Ferrigno, Paige Heer, Monica Welch, Deanna Mateo-Mih, Paige Morgan, Kelly Condrón, Kayleen Sokol, Anna Nelson, Reece Clark, Kelly Gumbert, Andrea Garcia Sierra, Shawn Utterback, Tyler Owen, Brett Nelson, Sarina Mih, Shelley Hawkins, Jennifer Green, Dipa Kodukula, Michelle Cantu, Jenny and Brad Shafer

Call to Order: President Shelley Nelson called the meeting to order at 7:00pm

Approval of Minutes: Approval of planning minutes dated 8/19/24. A motion was made by Deanna and a second by Andrea to approve the minutes as presented. . *a vote did not follow during the meeting. The board did an online vote on 9/15/24 and the minutes were unanimously approved.

A short introduction was made by the group.

Secretary Report: - Kayleen Sokol

- Emails lists have been created for the booster members. After meetings this group will receive copies of the minutes by email. They will also receive any and all updates sent out about anything relating to theatre. There is an additional list for info about upcoming events only. The volunteer list has been created and shared with the board and the theatre teachers so we can reach out as needed. The google forms will be checked periodically to update the list as new people sign up.

Treasurer Report: - Paige Morgan

- Beginning Balance (8/24) \$11,092.84
- Budget adjustments were suggested to make increases to the income for spirit merchandise, concession sales and donations, direct donations, fundraising - program ads, raffle/auction, cast shirts and posters. These increases reflect amounts closer to actual income from last year. Increases to expenses included to spirit merchandise, concessions purchases, programs/playbills, cast shirts and posters - musical, scholarships and winter production - cast shirts and posters, and the annual sales tax payable.
- Approval of proposed budget. A motion was made by Burke and was seconded by Paige H. *a vote did not follow during the meeting. The board did an online vote on 9/15/24 and the budget was unanimously approved.
- Total income at the Open House was \$4,070. 33 Memberships purchased plus merchandise sold



Troupe Updates: - Reece Clark and Anna Nelson

- Troupe had a booth at the Parent Open House on 9/4/24. This was the first time Thespians had a booth and it was very successful. They had several new students sign up and follow on social media.
- Emails were sent out to the Thespians for homecoming nominations and have already received 40 votes. Each club puts up 1 male and 1 female nominee and then a schoolwide vote is done to fill the court. Deadline to vote in the first round is 9/17/24.
- Homecoming needs - Parade will be 10/9/24. Deanna is looking into securing a truck and trailer for the parade. Students will decorate 2 days prior to parade. There is also a plan to have choreography, singing, flyers and candy with the float. Thespians will send more info about this soon.
- Troupe upcoming events:
 - 10/2 - Troupe Night - Movie night (Homecoming theme) LaLa Land
 - 10/10 - Thespian Meeting
 - 10/20 - Halloween Party - Possibly at Piper's house from 3-7. More info to come later
 - 10/31 - TOTSKE (Trick or Treat so kids can eat) canned donation drive done by neighborhoods.
 - 11/1 - Can sorting and drop off at Round Rock Serving Center - students can receive volunteer hours for Dragon Force. Booster officers sign for hours
 - Holiday Party at the Nelson House on a Sunday in Dec. Date TBD

Director Report: - Johanna Whitmore

- Ford's Theatre having technical issues. They are working on repairs.
- Fall Show rehearsals have already begun. Needs for the show include a few period costumes and 5-6 tuxedos (possibly offer promotional space in playbill for donation or discount from local vendor)
- Thespian State in Corpus Christi is 11/15 to 11/18. Approx. 40 students to receive invites, they will stay at a hotel near the American Bank Center and Selena Auditorium where the Festival will be held. The Festival includes main stage productions, studio one act plays, competitive events for acting and technical theatre, workshops with theatre art professionals, and scholarship opportunities. The cost will be \$475.00 per student. Boosters will provide goodie bags for participants, registration for some events, and a stipend for meals.
- Musical auditions have taken place, cast list released soon. Rehearsals will start on Monday 9/16/24. Possibility of need for Bentwood chairs, still waiting to hear from teachers about specific needs.



- Production class shows - we will sell concessions and spiritwear. Free admission to shows but we will be accepting donations.
 - A Woman in Black (Anna Nelson) - a thrilling horror about a cursed lawyer and the spectre of a woman in black.
 - A Doll's House Part 2 (Johanna Whitmore) - this story picks up 15 years after the original with Nora's return. An excellent examination of "rules of society and gender."
 - Significant Other (Jenessa Hawkins) - a romantic comedy about 4 single friends and how one feels left behind as their friends find love and get married
- The new Choir Director reached out to boosters to offer support for the musical.

Fundraising: - Deanna Mateo-Mih and Paula Ferrigno

- First spirit night at Amy's Ice Cream on 9/5 had 95 check-ins earning 20% of the sales, we earned \$370.75 from this event.
- The next Spirit Night will be at Tammy Kaye Boutique on October 20th from 11-3 in store and all day online. State you are with Thespians. Flyers coming soon.
- Following up with Bush's for a future date and possibly May St. Boutique for Dec.
- Fundraising team to follow up with spirit night partners to see if we can place flyers in the store and inquire if gift card sales go toward fundraising.
- Sign up needs to be set up for selling concessions at the Fall Show, will send to volunteer list in early Oct.
- Culinary teacher offered fundraising collaboration for selling concessions at shows.
- We will be looking to work with the same vendor as last year for a special item at the Musical.

Website: - Burke Crosby

- Sweatshirt sales will end at 11:59pm on 9/12 and the online order option will be removed from website.
- Cast lists and upcoming dates will be updated
- There have been payments made to Paypal without order forms attached to them, Burke to update the website with clearer instructions to be sure to submit the google form with the paypal payment.
- Burke to clean up any old info still on the site

Business: - Shelley Nelson

- Parents for Arts Education and Students for Arts Education
 - Hosting a booth at the Round Rock Arts Festival on October 4-6. Trina is looking for volunteers to interact with kids and talk to parents promoting fine arts in school. We would like to have students volunteer, possibly in



costume, to hand out flyers, old show shirts and generally promote RRHS Theatre. Google form coming soon. Dragon Force Hours can be earned.

- Homecoming - Deanna is looking into Truck and Trailer and possibly getting some decorations donated. Boosters have some budget to help with decorations.
- Pre-planning for Musical
 - Whitmore to send logo packs when she receives them
 - Monica will head a team to plan decor for the lobby. Kelly Gumbert and Kayleen Sokol to help
 - We will reach out to volunteer list to get help with playbills, needs will be sponsorships, bios, shout outs and photos.

Upcoming Dates:

- Round Rock Arts Festival on October 4th-6th
- Homecoming Parade - October 9th
- Fall Show - Madwoman of Chaillot show dates - Oct 16 (MS preview), 17, 19, 24, 25, & 26 @ Ford's Theatre
- Booster Meeting - October 8th at 7pm
- Thespian State - November 15th - 18th Corpus Christi
- Booster Club Holiday Party: TBD
- Production class shows: Ford's Theatre @ 7pm
 - The Woman in Black & Significant Other Dec 11th
 - Significant Other & A Doll's House Part 2 Dec 12th
 - A Doll's House Part 2 & The Woman in Black Dec 13th
- Musical Review December 16th @ 7pm in Ford's Theatre
- Something Rotten! Show dates Jan 22-25 @ Stony Point PAC

Meeting adjourned at 8:04pm

Minutes prepared by Kayleen Sokol